



SOCIETY FOR HEALTH ADMINISTRATION PROGRAMS IN EDUCATION INC.

Promoting Excellence in Health Service Management Education and Research

www.shape.org.au

ABN 74 793 022 315

SHAPE Inc. Annual General Meeting Agenda

Wednesday, 6th July 2022 at 5 pm (AEST; 3 pm Hong Kong; 2 pm Thailand; 7 pm Auckland and Fiji)

by Zoom: <https://jcu.zoom.us/j/86180392499?pwd=KzRCYkVkdmVCbHhxNlNtc05rMzhLUT09>

Meeting ID: 861 8039 2499

Password: 348 723

1. Procedural Matters

1.1 Acknowledgement of Country

1.2 Welcome

- Present:
- Apologies received:

1.3 Declaration of Quorum

- cl.8(c): A quorum at a General Meeting shall be five member programs or two-thirds of the member programs whichever is less.

1.4 Declaration of Conflicts of Interest

- Members are requested to declare any conflicts of interest they may have in relation to the items on this agenda

1.5 Minutes of the last AGM held on 21 October 2021

- Attachment 1 (unconfirmed minutes) circulated on or about 16 November 2021 for comments, no amendment received.
- Attachment 2 (audited financial report 2020/1).

2. Election of Member Program Executive Committee Members

- Attachment 3 (list of voting member program representative and proxies where applicable)

3. Reports

3.1 Chairperson and Secretary Report

- A combined verbal report will be tendered on the day.

3.2 Treasurer-Membership Secretary's Report and Financial Statements for 2021/2

- Attachment 4 (unaudited financial statement 2021/2 and financial budget 2022/3)

4. Election and Appointment

4.1 Treasurer-Membership Secretary

4.2 Deputy Chairperson

4.3 Appointment of Auditor

5. Life Membership

No nominations were received for 2022.

6. Other Business

7. Close
